

AGENDA
Joint Secretariat Meeting
19 May 2016
Salon Debussy Room
Royal Plaza Montreux and Spa
Montreux, Switzerland

09.00 – 10.30	Discuss: <ul style="list-style-type: none"> • Conference Program at a glance and Minutes of Coordinators meeting • Plenary 0 • Potential keynote speakers
10.30 – 10.45	Break
10.45 – 12.00	Discuss: <ul style="list-style-type: none"> • Statement and Drafting Group • Key message of Opening Session video
12.00 – 13.30	Lunch
13.30 – 14.30	Discuss: <ul style="list-style-type: none"> • Side meetings • Co-host booths • Creative Exhibition • Other special events (Art Contest, etc.)
14.30 – 14.45	Break
14.45 – 16.00	Discuss: <ul style="list-style-type: none"> • List of participants, required contact information, and funding • Calendar of activities and important deadlines
18.00 – 20.00	Welcome Dinner hosted by PMAC (Caveau des Vignerons, Rue Industrielle 30 bis, 1820 Montreux)

Note: Coffee breaks and lunch are offered at meeting venue